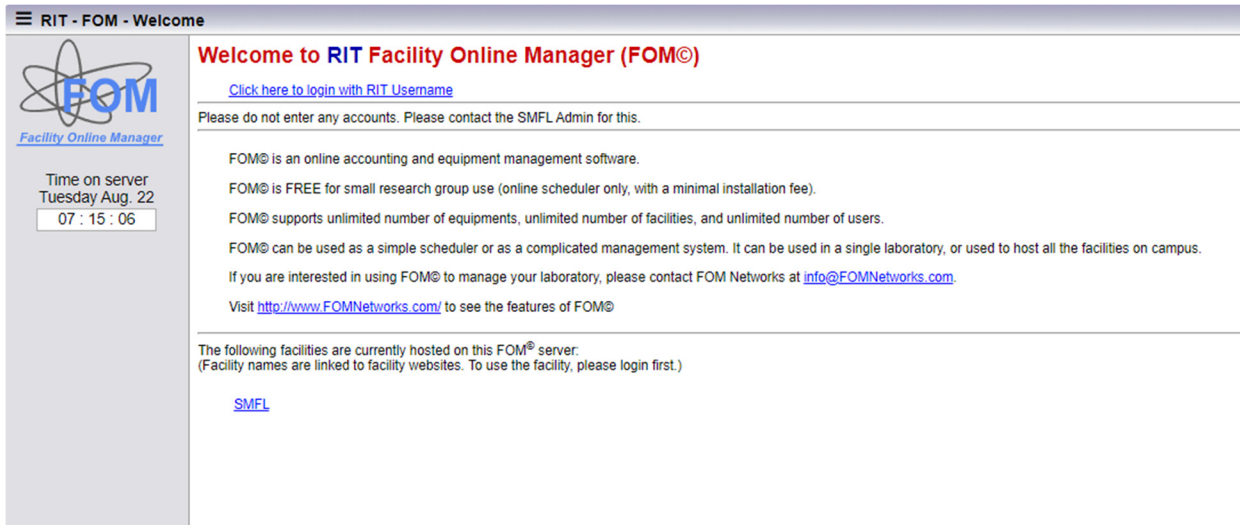


All SNL cleanroom tool access is controlled through the FOM (Facilities Online Manager) software. Each certified tool user (faculty or student) will have to open a FOM account.

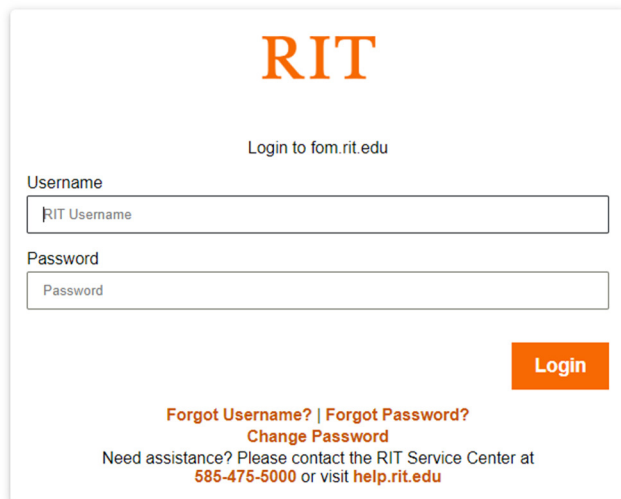
Please navigate to [RIT - FOM - Welcome](#)

Click on the “Click here to login with RIT username” link



The screenshot shows the 'RIT - FOM - Welcome' page. On the left is a sidebar with the FOM logo (an atom symbol with 'FOM' text) and 'Facility Online Manager' text. Below the logo, it displays 'Time on server Tuesday Aug. 22 07:15:06'. The main content area has a heading 'Welcome to RIT Facility Online Manager (FOM®)' and a link 'Click here to login with RIT Username'. Below this, it says 'Please do not enter any accounts. Please contact the SMFL Admin for this.' followed by several paragraphs of text describing FOM's capabilities and usage. At the bottom, it lists 'The following facilities are currently hosted on this FOM® server: (Facility names are linked to facility websites. To use the facility, please login first.)' with a link to 'SMFL'.

From there a new window will come up. Enter your RIT username and password – this is what you will use to log into the FOM system



The login form features the 'RIT' logo at the top. Below it, the text 'Login to fom.rit.edu' is centered. There are two input fields: 'Username' with 'RIT Username' entered, and 'Password' with 'Password' entered. An orange 'Login' button is positioned to the right of the password field. At the bottom, there are links for 'Forgot Username?' and 'Forgot Password? Change Password'. A note at the very bottom states: 'Need assistance? Please contact the RIT Service Center at 585-475-5000 or visit help.rit.edu'.

From there – enter in your user information and hit the submit button – for now, choose Tom Grimsley as your supervisor. This might eventually be your own PI/advisor in the future.

Fill this in and then click the submit button

FOM New User Registration

User Class: Internal User External User

Login Name:

Create Password:

Password Again:

First Name:

Last Name:

Email:

Phone Number:

Category:


Discipline:

Department: [My department is not listed here](#)

Supervisor: [My supervisor is not listed here](#)

$2 + 8 + 2 = ?$ Add the three numbers and enter the answer.

Another window will pop up after this.



Facility Online Manager

Time on server
Wednesday Sep. 6
09 : 16 : 46

- Home cjl7009 Home
- Collaborate & Service
- Purchase Supplies
- Chemicals
- Lending Items
- Documents
- User Report
- My Profile
- My Accounts
- Contact Manager
- Software Feedback
- Logout

Update Account Number

#	Research description name	Account Number	Is Active?	Set as default
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Add a new account
Please contact the FOM site Administrator to add an account.

Research description name (You should type something like "Study of Bees" or XYZ facility Material Analysis)

Account Number:
*Internal users must provide valid Account Number.

Category:

Business Purposes/Description:

[Click here to go back to User Home](#)

Please do not enter any account numbers. This is something the SNL will do.

Do not enter any account numbers.

You may just close your browser at this point.